

Type 73 Recertification Questions and Answers

Q: When does this new rule start?

A: July, 1, 2008.

Q: Where can I find these rules?

A: These rules can be found in the State Board of Education Rules, Title 23, Subtitle A, Chapter 1, Subchapter B, Part 25, Subpart D. Section 25.275

<http://www.isbe.net/rules/proposed/pdfs/25wf.pdf>

Q: What is the basis for these rules?

A: These rules were copied from the existing rules for teacher certification with the following modifications as stated in Section 25.275:

- References to teachers, teaching and instruction shall be understood to mean holders of the school service personnel certificate and their performance of services
- References to the classroom shall be understood to mean the setting where services are provided
- References to the classes directly taught by the certificate-holder shall be understood to mean students directly served by the certificate-holder
- References to the supervision or preparation of candidates for teaching certificates shall be understood as the supervision of candidates for the Student Service Personnel Certificate.
- References to content-area standards shall be understood to mean the relevant standards set for at 23 Ill. Adm. Code 23 Standards for the School Service Personnel Certificate

http://www.isbe.net/certification/pdf/cpdu_evidence.pdf

Q: How many CPDUs do I need to renew my license?

A: 80 CPDUs within a 5 year renewal period.

Q: What is the difference between CPDUs, CEUs, and CEs

A: CPDUs – Continuing Professional Development Units: are a unit of measurement used in continuing professional development by ISBE to award credit for participation in a broad range of activities, including action research, staff development, curriculum design, mentoring, supervision of an intern, workshops and seminars, etc. CPDUs generated by workshops, seminars and conferences are earned at the rate of one CPDU for each hour of participation. Such a workshop or seminar must be offered by an approved provider.

CEUs – Continuing Education Unit: are a unit used in continuing professional development to award credit for participation in workshops, seminars, conferences, etc., that include some form of response, interaction, or participation for those attending. One

unit equals five clock hours of participation in a professional development activity from an approved provider. **CEUs cannot be used for recertification.**

CEs – Continuing Education: are a unit of measurement used by Illinois State Licensure. CE hours shall be earned by verified attendance (e.g. a certificate of attendance or of completion) at or participation in a program or course that is offered or sponsored by an approved education sponsor. One CE equates to one hour of participation at a workshop, conference, or seminar. **CEs cannot be used for recertification.**

Q: How do I convert CPDUs, CEUs, and CEs

A: CEUs and CEs cannot be converted into CPDUs.

Q: What if I have a state license such as an LPC, LSW, LCPC, or LCSW do I need to renew my certificate? Or a NCC?

A: The rule says if you show proof of current and active licensure as a LPC, LCPC, LSW, LCSW, or speech-language pathologist or possess a national certification (such as the NCC) identified in Section 21-25 you qualify for certificate renewal upon furnishing a copy of the active license, certificate. You must include the date of issuance, period of validity, and issuing body in the application for certificate renewal.

Q: What if I only work part time?

A: The number of CPDUs needed to renew the certificate shall be reduced by 50 percent for any amount of time during which the certificate-holder has been employed and performing services on a part-time basis i.e. for less than 50% of the school day or school term. *See Section 25.275 (g)*

Q: When can I start counting hours towards my renewal?

A: Anything on or after April 1st of the final year of the certificate's validity or if not claimed with the respect to that period of validity, it may then be carried over and claimed in the subsequent period of validity.

Q: How do I prove my CPDUs?

A: ISBE requires certificate-holders to use a form of evidence of completion located on their website for each renewal.

http://www.isbe.net/certification/pdf/77-21B_evidence_completion.pdf

Q: Where do I submit my renewal?

A: Renewals are submitted to the Regional superintendent of schools of the certificate-holder's school district. The superintendent will then forward the renewal to the State Teacher Certification Board

Q: Can my renewal be done electronically using the Educator Certification System online?

A: Yes, type 73 certificate holders will be able to utilize the ECS system to record their activities just like teachers and administrators do so now. In fact, they are required to use the system the same as administrators, in order to submit their statement of assurance for renewal of their certificate(s). <https://sec1.isbe.net/ecs/>

Q: What is the Educator Certification System (ECS)?

A: All educators in Illinois can view and track their certification information by creating an ECS account. Once created, this account will allow you to view your information, apply for new certificates, register and renew your certificates, and enter professional development. Questions on how to use the ECS can be answered by reading the ECS user manual: <https://sec1.isbe.net/ecs/aspapps/ECSGeneralSystemManual.pdf>

Q: What if I have a NBPTS certificate in School Counseling (National Board for Professional Teaching Standards)?

A: If you hold a NBPTS Certificate you automatically meet the requirements for recertification.

Q: What if I have less than five years in the period of my certificate's validity?

A: If you have less than five years remaining in your certificate's validity as of July 1, 2008, the number of CPDUs required to renew the certificate at the conclusion of the period shall be proportionately reduced.

Q: What if I have two certificates such as a Type 9 and a Type 73?

A: An individual who performs services in both a School Service Personnel certificate concurrently with some other type of certificate should meet the requirements for renewal for the certificate that is used 50 percent or more of the school day or school. The requirements for one certificate will suffice for the other certificates.

Q: How do I know if the workshop will count towards my renewal?

A: The workshop will only count towards obtaining CPDUs if the provider is recognized by ISBE. Illinois Mental Health Counselors Association (IMHCA) and Illinois School Counselor Association (ISCA) are recognized providers of ISBE. For example, someone taking a workshop from a CE provider for licensure may not be recognized for CPDUs unless that provider has also been recognized by ISBE.