



Illinois School Counselor Association

a state branch of the American School Counselor Association

a division of the
Illinois Counseling Association

Illinois School Counselor Association Annual Conferences

April 20, 2012
Skokie Doubletree
9599 Skokie Blvd.
Skokie, IL 60077

or
please indicate one or both

April 13, 2012
Northfield Inn Suites & Conference
Center
3280 Northfield Drive
Springfield, IL 62702

EXHIBITOR AGREEMENT

Space Limited: First Come First Serve Basis

EXHIBITOR DATA:

Representative Name: _____ Title: _____

Exhibitor Company: _____

Address: _____ City: _____ St. _____ Zip _____

Electrical Needs? _____

Daytime Phone: _____ Other Phone: _____

Email _____ New Exhibitor? Yes No

EXHIBIT SPACE:

We request exhibit space at the Skokie Doubletree and/or University of Illinois-Springfield designated for the purpose of displaying our materials, products, supplies and/or information during the 2012 Illinois School Counselor Association Conference. We agree to pay **\$300 per space (if registering for both locations the fee is \$500)**; payment may be made by **check** or **credit card** ISCA Tax I.D.# 27-008664, payment can do done online at www.ilschoolcounselor.org, which includes one skirted table with two chairs and lunch for two. Confirmation of space will be given upon receipt of payment. As exhibitors, we will not reassign or sublet our space. ISCA reserves the right, at anytime, prior to or during the Conferences and at its sole discretion, to decline to provide space to an Exhibitor for any reason.

EXHIBITS:

Exhibits may be set up starting at 7:00 a.m. on Friday, April 13, 2012 and/or April 20, 2012, prior to the exhibit area opening at 8:00 a.m. Exhibit set-up will be in the space allotted. The exhibit area will close at 4:00 p.m. on Friday. We will remove our exhibit by 4:30pm on Friday, April 13, 2012 and/or Friday, April 20, 2012 and we will leave the space free from all debris. Nothing will be posted, tacked, nailed, screwed, or otherwise attached to columns, walls, floors, or furniture. Our occupancy of the space(s) allotted will be subject to all rules and regulations of the property and all rules and regulations adopted by ISCA.

EXHIBITOR WARRANTIES:

We agree to protect, save, and keep the Illinois School Counselor Association forever harmless from any damages imposed for violation of any law or ordinance whether occasioned by the negligence of us, the exhibitor, or those holding under the agreement between the Illinois School Counselor Association regarding the exhibit and premises. And further, we will at all times protect, indemnify, save and keep harmless the Illinois School Counselor Association and/or the Skokie Doubletree and/or University of Illinois-Springfield against and from any and all loss, cost damage, liability or expense arising from any accident or other occurrence to anyone including us, the exhibitor, our agents, employees, and business invitees which arises from our occupancy and use of premises.

CANCELLATION:

We may cancel this agreement for exhibit space in writing postmarked on or before April 1, 2012 and receive full refund of payments made. NO REFUND will be made for cancelled agreements after those dates.

P.O. Box 144, De Kalb, Illinois 60115

• e-mail myisca@gmail.com website www.ilschoolcounselor.org